



**PAPUA NEW GUINEA  
BUILDING ACT – CHAPTER 301  
APPLICATION FOR BUILDING APPROVAL**



To: The Chairman, National Capital District Building Authority

I hereby apply for approval to erect / alter the building described in the application in accordance with the attached drawing(s) and the attached specification(s).

1. Applicant

- (a) Name (Please Print): .....
  - (b) Postal Address: .....
  - (c) Status: .....
- The Applicant is:
- |                             |   |   |
|-----------------------------|---|---|
| the Legal Owner of the land | ( | ) |
| the temporary resident      | ( | ) |
| the employee of owner       | ( | ) |
| Architect                   | ( | ) |
| Builder                     | ( | ) |
| Contractor                  | ( | ) |
| Engineer                    | ( | ) |
- or a person other than an Architect, Builder, Contractor (please indicate below)

- 2. Name of Architect: .....
- 3. Name of Structural Engineer: .....
- 4. Name of Services Engineer: .....
- 5. Name of Builder: .....
- 6. Land on which the building(s) or proposed building, building(s) will be situated:
  - (a) Description: .....  
 Section: ..... Allotment: ..... Suburb / Ward: .....  
 Town or City: ..... Street: .....  
 Portion: ..... Milinch: ..... Fourmil of: .....
  - (b) Area of Land: .....
  - (c) Name of Occupier: .....
  - (d) Name of Owner: .....
  - (e) Status of Occupier: ..... Lessee: .....  
 Sub-Lessee: ..... Other: .....
- 7. In the case of a building to be erected or altered:
  - (a) Purpose of purpose for which the building is to be used:  
(eg. Shop, Paint Shop, House etc): .....
  - (b) Classification of building as set out in Part 1 of Schedule 3: .....
  - (c) Type of construction of building as set out in Part 1 of Schedule 3: .....

**Certificate of Applicant**

I certify that the purpose for which the building is to be used:

- (a) is / are\* not in breach of a condition / conditions\* of any grant granted application, leave, licence or permit made, granted or preserved in force by the Land Act No. 45 of 1996; and
- (b) are “authorized purposes” within the meaning of the Physical Planning Act No. 32 of 1989.

Dated: ..... day of ..... 20.....

(Signature of Applicant): .....

\* Strike out whichever is inapplicable.

Statistical Purpose Only

To be completed by Applicant for a building permit.

**PAPUA NEW GUINEA  
BUILDING PERMIT – DETAILS OF PROPOSED NEW BUILDING**

- 1. Lot: ..... Section: ..... Area: ..... Street: .....
- 2. State whether new building, alteration, addition, conversion, demolition: .....
- 3. Type of building (eg. House, Flat, Shop, Factory etc.): .....
- 4. If building is house, please state material of the out wall (eg. Brick, Concrete Block, timber, Fibro-cement etc): .....
- 5. Number of new Dwellings (if any) See Note (a): .....  
 Estimated Value of the job where completed (Excluding Land) See Note (b): K.....  
 Name of Owner: .....  
 Postal Address: .....  
 Business Activity of Owner if applicable: .....  
 Postal Address: .....

- (a) In all case of flats, shown number of living units. In the case of conversion into flats shown the number of additional units provided by conversion.
- (b) In the case of new buildings, fill the estimated completed value of the new building (excluding the cost of the land)  
In the case of alteration, addition of conversion only. If you are erecting the building yourself include the estimate for your own labour.
- (c) If you are erecting the building yourself write “Self”

Signature: .....

Date: .....

**OFFICE USE ONLY**

Plan Number: .....

Date Approved: .....

Permit Approved: .....